

## 2015/16 over £15,000 awards - officer evaluation report

### Application summary

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Officer score
CCGO/14	Henley Town Council	Skatepark improvements	£274,850	£100,000	36.38%	<b>130</b>
CCGO/22	Stoke Row Parish Council	Play area improvements	£48,250	£28,950	60.00%	<b>130</b>
CCGO/6	Great Milton Recreation Ground	Play area improvements	£82,583	£49,037	59.38%	<b>125</b>
CCGO/16	Stoke Row Village Hall	Kitchen and toilet improvements	£89,500	£53,700	60.00%	<b>120</b>
CCGO/24	The Watlington Club CIO	Refurbishment of facilities	£65,046	£39,028	60.00%	<b>120</b>
CCGO/39	Oxford City Football Club (Berinsfield)	Equipment purchases and facility improvements	£86,151	£51,691	60.00%	<b>115</b>
CCGO/13	Henley Rugby Football Club	Clubhouse refurbishment and extension	£475,000	£100,000	21.05%	<b>100</b>
CCGO/32	Wallingford Rowing Club Ltd	Equipment purchase	£35,600	£21,360	60.00%	<b>85</b>
<b>TOTAL</b>				£443,766		

**Recommended award levels (budget permitting)** based on the award levels laid out in the CCG policy for grants under £15,000.

<b>119 – 155 points</b>	funding priority – award as requested
<b>90 to 119 points</b>	some funding – award no more than 80 per cent of requested amount
<b>89 or less points</b>	no funding

#### Standard deductions from the viability score

We applied the following deductions across all of the applications when looking at the financial viability of projects:

<b>No deduction</b>	if 0 - 10 per cent of total cost unsecured
<b>5 points deducted</b>	if 11 - 25 per cent of total cost unsecured
<b>10 points deducted</b>	if 26 - 40 per cent of the total cost unsecured
<b>15 points deducted</b>	if 40 - 60 per cent of the total cost unsecured
<b>20 points deducted</b>	if 61 per cent or more of the total cost unsecured

We may have deducted more points if we had other concerns around the viability of individual projects

<b>Henley Town Council</b>	<b>Ref</b>	CCGO/14
Skatepark improvements		

<b>Total project cost</b>	£274,850	
<b>Amount requested</b>	£100,000	
<b>Organisation's contribution</b>	£75,000	<b>Organisation's latest bank balance</b> £340,614
<b>Other funding</b>	£110,000	Of which £5,000 is secured and £105,000 is unsecured

**Previous grants**

2008 - £6,218 for astroturf lighting  
 2006 - £16,896 for play area  
 2001 - £20,000 for multi-sports area and skate park  
 2000 - £21,600 for building works to a barn

**Scoring**

<b>Viability</b>		
They have good management plans in place for the initial build and for the future maintenance of the skatepark.  They still have to raise over 38 per cent of the cost through other grants so their score reflects this.  Their bank account suggests they could fund all or more of the project themselves however, they have to fund a number of other projects planned as well as the general running costs for a town council from these accounts.	<b>Score</b>	50/60
<b>Community and sustainable benefit</b>		
The whole community could benefit from general landscaping improvements on Makins recreation ground however, the main benefit is to the skatepark users. The design will also suit visitors with mobility issues.  The materials they are using will help to reduce noise pollution compared to the current facilities and last significantly longer than the previous skate park.	<b>Score</b>	15/20
<b>Broadening the range</b>		
The new skate park will allow a larger variety of wheeled sports to use the space and offers more range for users with mixed abilities and mobility.  They are also making the surrounding area more appealing for other users.	<b>Score</b>	15/20
<b>Consultation</b>		
They carried out a large amount of consultation throughout the planning of the project and the skate park was identified in their 2015 neighbourhood plan.  They received many notes of support during the planning process and very few people opposed the plans.  As part of the planning decision they had to complete a noise study, which satisfied any planning concerns over the noise levels.	<b>Score</b>	20/20
<b>Local need</b>		
The skate park was identified in their 2015 neighbourhood plan and they have received a high level of support from the community.	<b>Score</b>	20/20
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
36.38 per cent requested.	<b>Score</b>	10/15
<b>Total score</b>		<b>130/155</b>

<b>Applicant responses</b>	
<b>Details of the project</b>	Our aim is to create a safe, inclusive, family orientated concrete sports facility for skateboarders, BMX riders, rollerbladers and scooter riders at Makins Recreation Ground in Henley. We want to continue the Olympic legacy by increasing and improving the free-to-use sports provision whilst encouraging residents to lead healthy and active lifestyles. We will replace the ageing and partially decommissioned fibre-glass skatepark with a state-of-the-art spray concrete skatepark that is sunk into the ground, visually unobtrusive and aesthetically pleasing complete with soft-landscaping, newly planted semi-mature trees, paths and benches – significantly improving the visual appearance of the Recreation Ground. This green community space will become a focal point for outdoor community life, a hub where users and spectators alike can meet and socialize, as new skateparks all over the country have become. We hope that this project will act as a catalyst for regeneration of an underused green space.
<b>Financial statement from the organisation</b>	Total value of HTC's accounts is £340,614. £361,000 is allocated for capex commitments totals (see supporting documents) including £75,000 allocated towards the new skatepark, to be financed from the bank balance. HTC have invested funds from the past sale of assets in a share portfolio, preserved to generate income to benefit Henley. Fully funding the skatepark from an investment drawdown would negatively effect on income generation, as would the sale of any long-term income-generating asset.
<b>Statement about town/parish support</b>	After completing their extensive feasibility study over the period of a year, after proving a genuine need in Henley for a wheeled-sports-facility, and after receiving site permission for the project at Makins Recreation Ground from HTC, the community volunteer group the Henley Skatepark Initiative approached us to support the project financially. HTC have fully adopted this project. At a vote at Full Council in 2013, it was agreed to contribute £75,000 towards the project.
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	After extensive research, we chose concrete for construction, eliminating all other construction materials due to their short lifespan, lack of durability/suitability for outdoor use. We undertook a tender process, inviting three professional skatepark design/construction companies to submit. We selected Maverick - with the best track record, the lowest quote, who build skateparks with the longest lifespan due to their quality construction. If the new facility lasts 60 years, with £30,000 spent on maintenance after 30 years, that is a cost per annum of £4,667. Well-managed concrete skateparks are a cost-effective long-term solution providing free-to-use sports facilities for a wide age-demographic.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	After extensive research into existing skateparks, we've given careful thought to the correct project scale. We've investigated the ratio of skatepark sizes compared to population and catchment areas. The project size is correct for Henley. We've undertaken extensive consultation with the residents of, surveying over 500 young people between the ages of 6-16. 90% of respondents said that they would use the new skatepark. Our experienced supplier's design has a considered balance of bowled area, street section, banked and flat areas. Therefore our design suits all disciplines/proficiency levels, meaning that the facility will cater for as many people as possible.
<b>How will you manage the works/purchases listed in this application?</b>	Every single step of the construction process and project management, from preliminary site tests to finishing and landscaping, will be undertaken and overseen by our chosen supplier Maverick Industries. Having designed and constructed over 100 successful skateparks, they have an exemplary track record, a wealth of knowledge and experience in the management process of constructing skateparks in accordance with British Standards, whilst fully adhering to best practice and health and safety. As part of our selection process, we visited completed skateparks designed and constructed by Maverick Industries, as well as checking numerous references from their previous clients, which were excellent.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	The new skatepark will be fully owned/managed by HTC, the landowner. Repairs on concrete skateparks are minimal due to the construction methods and materials used. As there are no moving parts, they are virtually indestructible. Emptying of the bins and grass mowing will be undertaken by HTC's Parks Department. Liability insurance will be covered by HTC's existing policy. Our supplier offers a 20 year warranty which will cover any construction issues. The community volunteer group will hold social fundraising events/competitions, raising a projected £2,000 raised annually will be put into the maintenance fund which will cover any required resurfacing costs.
<b>Community benefit</b>	

<p><b>Who will benefit from your project?</b></p>	<p>The new facility will serve the whole community - young to old, every education establishment, every boy/girl, teenager or adult on skateboards, bikes, scooters and rollerblades - it will cater for the majority. One would be hard pressed to find a person between the ages 5 to 30 who doesn't own one of the wheeled items listed. We will be providing a family orientated facility, a safe place for them to participate, play, interact, learn and engage in healthy activities. The closure of the Youth Centre and the decommissioning of the old skatepark highlights the need for the new facility.</p>
<p><b>What sustainable and/or energy saving measures does your project include or offer?</b></p>	<p>Concrete skateparks have very long lifespans making them a very cost effective solution for community sports. It is common for zero maintenance to be required for 25/30 years, at which point certain surface areas of the finish may require a skim of new concrete where it has become pitted due to usage wear. The skatepark will still exist, being used daily, in sixty years time. Showing that it is very sustainable &amp; environmental friendly approach. Any hardcore and existing earth will be used in the construction of the new facility. The sprayed construction means that minimal concrete is used.</p>
<p><b>Consultation and local need</b></p>	
<p><b>What consultation have you carried out?</b></p>	<p>This project was conceived by the community, they were the catalyst. It has been volunteer led since its inception. People of the community have been heavily involved at every stage, including all stakeholders to ensure the final product reflects the residents' needs. The community group have held public meetings, consultations, awareness sessions and conducted a detailed survey. They thoroughly researched/compiled a detailed 68 page feasibility report, submitted to HTC in 2012, covering every single aspect of the project. Our community will play a key role in the management of the new facility. We could not have gotten here without them.</p>
<p><b>What professional advice have you received relating to this project</b></p>	<p>We took advice from a number of professional skatepark companies regarding the community consultation and development processes, both key to understanding our community's needs. We've had input from from architects, Environmental Health and Building Control regarding the site's suitability. We sought informal pre-planning advice from a planning officer. We commissioned an acoustic survey from a professional acoustic consultant who concluded that the new facility would be quieter than the old fibre-glass facility. Our supplier's designer is involved with the British Standards Institution and RoSPA, shaping EN14974 policy for skateparks. Our design is in accordance with these guidelines.</p>
<p><b>Why is there a need in your community for this project/</b></p>	<p>There is a lack of free-to-use sports facilities in Henley. HTC has been working in conjunction with the volunteer community group the Henley Skatepark Initiative, who have continually consulted, surveyed, listened to &amp; worked closely with all community stakeholders. Nearly 500 local school pupils completed our survey. 90% of respondents confirmed that they would use the facility. The project received 1,400 signatures of support. Our planning application received over 130 letters in favour of the proposals. The skatepark Facebook page has 1,282 followers. In a survey for the Neighbourhood Plan, 40% of respondents wanted an improved sports recreation provision.</p>

<b>Stoke Row Parish Council</b>	<b>Ref</b>	CCGO/22
Play area improvements		

<b>Total project cost</b>	£48,250	
<b>Amount requested</b>	£28,950	
<b>Organisation's contribution</b>	£10,300	<b>Organisation's latest bank balance</b> £17,031
<b>Other funding</b>	£9,000	Of which £1,500 is secure and £7,500 is unsecured

**Previous grants**

No previous awards

**Scoring**

<b>Viability</b>		
They have strong management plans in place for the initial work and the ongoing maintenance of the play area.	<b>Score</b>	55/60
They still need to raise over 15 per cent of the cost elsewhere so their score reflects this however, they could scale back the design to meet a reduced budget if necessary.		
<b>Community and sustainable benefit</b>		
The project offers extensive community benefit but mainly to young people and their families.	<b>Score</b>	15/20
They've made sure there is provision for users with mobility issues.		
<b>Broadening the range</b>		
The project will replace an existing play area, with improved facilities offering equipment to a broad range of users, especially those with mobility issues.	<b>Score</b>	15/20
<b>Consultation</b>		
They consulted the community during the design process and used their feedback to guide the project.	<b>Score</b>	20/20
There is no community led plan for the parish but the Oxfordshire Play Strategy (OCC) supports improving play provision.		
Their last ROSPA inspection shows much of the play equipment is at the end of its life and they've had to remove some items already.		
<b>Local need</b>		
The Oxfordshire play strategy (OCC) supports improving play provision.	<b>Score</b>	20/20
The current play equipment is becoming unsafe and some has already been condemned by play inspectors.		
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
60.00 per cent requested.	<b>Score</b>	5/15
<b>Total score</b>		<b>130/155</b>

**Applicant responses**

<b>Details of the project</b>	The playground at Stoke Row is one of the main amenities for children, families and young people in the village. It provides somewhere to meet and to play and helps mark the village, for both residents and visitors as a place with an interest in young people. Many of our existing amenities are aimed at adults, despite the
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	village having a large number of young people. The playground has been deteriorating for some time but is now reaching the point where it is becoming unsafe in places and the Parish Council is urgently seeking advice from ROSPA as part of their next inspection. The community wants to take this opportunity to not just reinstate the playground but to re-imagine the area, to create a sustainable and inspiring meeting place for young people and their families to socialise and explore now and for many generations to come.
<b>Financial statement from the organisation</b>	The Parish Council needs to keep reserves in place to cover insurances and other liabilities and to cover commitments to other projects
<b>Statement about town/parish support</b>	The parish Council is fully supporting this project and has pledged £10300 of support The parish council is also committed to the ongoing funding, estimated at £200 a year for maintenance of the playground. The Maharajah's Well Trust, which owns the land, is similarly supportive, not only pledging funds but encouraging more use of the Cherry Orchard as a Community space and facility by allowing the benches that are currently inside the playground area to be moved into the main orchard to make adequate space for the new development.
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	Options considered: (1)-do nothing, just clean/weed area - eventual closure. (2)-maintain the existing playground/infrastructure; long-term maintenance would not be viable. Original installation techniques of many of the apparatus is causing wooden frames to rot due to direct contact with the ground. (3)-provide new equipment/improve surface area; long-term economical option, focus on developing and improving existing infrastructure to bring up to current standards and utilise modern playground techniques. Chosen contractors for tender process; comparable size/well known specialists in playground design/delivery, have delivered projects in local area. Offered extensive range of apparatus, sound project advice and value for money.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	The designs are based around the consultation outcomes and maximise all of the available play area; they've been developed with the current users of the playground in mind, predominately toddlers and primary age children and their families. The project aims to bring our play equipment up to modern standards, introducing a contemporary design whilst retaining the much loved traditional items; we hope to maximise the space to cover a range of ages, to encourage creative thinking, adventurous play and physical development in a fun way.
<b>How will you manage the works/purchases listed in this application?</b>	The management of this project will be relatively straightforward as the removal and installation of the new equipment will be directly managed by our preferred play equipment provider, who as part of their service supply a dedicated project manager for each playground they are involved with. Where possible we will use volunteers from the community to assist with some of the most basic works (weeding and cutting back) to free up professional resources and reduce cost. Long term maintenance will be the responsibility of the Parish Council. The Parish Council already have arrangements in place re maintenance and inspection.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	The Parish Council undertakes a monthly check on the safety/maintenance of the playground. An annual spring clean is organised utilising approx 20 hrs of volunteer time and support. The Parish Council are responsible for and are committed to the on going financial support toward the upkeep and maintenance repairs for the playground area; annual expenditure is approximately £200 in addition to the £10,300 pledged to introduce new equipment into this project. There will be a continued use of volunteers who have already committed time to supporting the playground. The manufacturers guarantee is for 10 years. (25 years against structural failure)
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	This project would benefit the children and families in the village by giving them a facility that they can really use and enjoy within the village itself. It will be a meeting point for older children and young people as we hope to add "hang-out-spaces" to the area; this potential need is currently under consultation via social media with the 11+ age group, the outcome will form the basis of a second phase to the project. Equipment has been carefully selected for inclusivity for disabled children, ensuring that as many people as possible will be able to enjoy the area.
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	The playground is situated within a cherry orchard; a natural habitat for many different types of flora and fauna. This project aims to create an inspiring space for people to enjoy that is sympathetic and in keeping with its surrounding environment. To this end we will be using mainly sustainable wood apparatus, the floor space will be bark which is bio-degradable and maintainable within our projected budgets and where viable we will recycle/retain existing equipment. Additionally, by creating this improved space we aim to reduce the environmental impacts caused by travel by encouraging people to continue using their local amenities.

<b>Consultation and local need</b>	
<b>What consultation have you carried out?</b>	Having identified the need for the playground renovation, guidance from the village children and then the toddler/parent group was undertaken, to ascertain their requirements from a village playground. The initial consultation was carried out with the primary school children at the start of the process; 78 children were consulted with regard to the type of equipment they want to have, this formed the basis of the design specification given to the playground specialists. Further consultation was carried out with parents of 25 preschool/key-stage 1 children covering aspects of usage, child's equipment preference, on going need and volunteer commitment.
<b>What professional advice have you received relating to this project</b>	We have a ROSPA inspection carried out annually, last year's report flagged up some keys areas of concern and for monitoring. We have specifically requested the ROSPA inspection undertaken in July 2015 to advise us on key apparatus within the playground area (after having been installed approximately 30 years ago) it appears to be at the end of their lifespan. Due to safety concerns it was necessary for the Parish Council last month to take the decision to remove the seats from the toddler swings as the integrity of the structural frame was compromised due to natural wear and tear.
<b>Why is there a need in your community for this project/</b>	The playground at Stoke Row is one of the main amenities for children, families and young people in the village. It provides somewhere to meet and to play and helps mark the village, for both residents and visitors as a place with an interest in young people, many of our other amenities are aimed at adults. Though we have a large number of young people in the village, the playground has been deteriorating for some time but is now reaching the point where it is becoming unsafe in places and the Parish Council is urgently seeking advice from ROSPA.

<b>Great Milton Recreation Ground</b>	<b>Ref</b>	CCGO/6
Play area improvements		

<b>Total project cost</b>	£82,583	
<b>Amount requested</b>	£49,037	
<b>Organisation's contribution</b>	£1,000	<b>Organisation's latest bank balance</b> £6,727
<b>Other funding</b>	£32,546	Of which £5,500 (including PC donation) is secure and £27,046 is unsecured (requested from WREN)
Including a parish/town council contribution of	£1,500	

**Previous grants**

2013/14 - £40,282 play area improvements - **expired without being claimed**  
 2005 - £200,000 for rear extension to building  
 2010 £67,600 for general improvements works

**Scoring**

This project was awarded a grant in 2013/14, but due to some project management issues work was delayed a number of times and our grant offer expired before they could use it. They've appointed a new, experienced project manager and have relaunched their funding campaign.

<b>Viability</b>		
<p>Their management plans to manage the initial work and ongoing maintenance of the play area are more robust than last time they applied and they've appointed a new, experienced project manager.</p> <p>They still have to secure 32.7 per cent of the cost via a WREN grant. They have also applied to WREN for an additional £17,454 to cover the VAT payable. The VAT element isn't included in their total project cost of £82,583.</p> <p>Their score reflects the large gap in secured funding however, they successfully applied to WREN during the last attempt at this project, so they should have a good chance of success again.</p>	<b>Score</b>	50/60
<b>Community and sustainable benefit</b>		
The project offers extensive community benefit, but mainly to young people and their families. It includes new provision for older users and those with mobility issues.	<b>Score</b>	15/20
<b>Broadening the range</b>		
<p>The existing play equipment is near the end of its life (according to ROSPA).</p> <p>This project replaces the obsolete equipment and provides new facilities for older children and those with mobility issues.</p>	<b>Score</b>	15/20
<b>Consultation</b>		
<p>They consulted local children via the school and the general community through newsletters etc. which helped shape the design.</p> <p>ROSPA have recommended replacing some equipment, which is now unsafe.</p> <p>Improving play facilities is identified in the Oxfordshire Play Strategy (issued by OCC).</p>	<b>Score</b>	20/20
<b>Local need</b>		
Improving the play facilities wasn't identified in their 2013 parish plan, but Oxfordshire Play Strategy (OCC) supports improving play provision.	<b>Score</b>	20/20
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
59.38 per cent requested.	<b>Score</b>	5/15
<b>Total score</b>		<b>125/155</b>

<b>Applicant responses</b>	
<b>Details of the project</b>	Some components of the existing play area are no longer fit for purpose. The project involves replacing some items, refurbishing where possible and in addition providing a new area for older children as well as equipment for less able children
<b>Financial statement from the organisation</b>	The majority of our funds are already committed to maintaining the Sports Pavilion and the adjoining sports pitch
<b>Statement about town/parish support</b>	We have approached the Parish Council. The parish council are happy to support this project. They have agreed to fund a donation of £1500 towards the costs of the project, subject to other grants being secured. Our application to WREN requires third party funding which we have already secured to a total of £5,500. NB we are applying for VAT inclusive price to both SODC and WREN
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	We have considered quotations from two reputable suppliers of playground equipment. Both suppliers comply with the standards set by the Royal Society for the Prevention of Accidents. Both suppliers have worked locally previously ( one on the Recreation Ground and one at the local school). Our preferred supplier is Playground Facilities, chosen on the basis of value for money.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	The need for refurbishment of the existing play equipment was identified through the annual survey conducted by the Royal Society for the Prevention of Accidents. This identified that some of the items in the playground were coming to the end of their useful life and needed replacing. We consulted village residents via the Village Plan and the Parish Magazine, and conducted a survey of school children. This process identified the need for more seating, safety netting and an area for older children,
<b>How will you manage the works/purchases listed in this application?</b>	The works will be managed by the suppliers and overseen by the Chair of The Recreation Ground Committee.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	The equipment is designed for minimal maintenance. A weekly visual inspection is carried out by the Recreation Ground Committee (as required by the terms of our insurance). Any occasional maintenance is funded by the income into the Recreation Ground accounts.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	All current users of the Recreation Ground facilities who will benefit from our new and improved facilities. This includes the local Nursery, and the Holiday Club that exists in the Pavilion as well as the majority of users who come to play on ad hoc basis. The football club and cricket club will also benefit from the improved fencing to surround the play area.
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	Our preferred supplier provides equipment manufactured from sustainable materials. The timber for example is from sustainable forests and the rubber mulch is made from environmentally friendly recycled rubber. In addition, all the steel components of the equipment are recyclable.
<b>Consultation and local need</b>	
<b>What consultation have you carried out?</b>	The children of Great Milton and their parents were consulted. We performed a survey of 163 children aged between 4 and 11 years. We had 92 responses. 82 % of respondents thought that the existing playground could be improved upon. The zip wire and the climbing frame were the most popular pieces of equipment and therefore have been replaced. Additional consultation through the village plan and through a local newsletter known as The Bulletin identified the following requests: safer fencing for the cricket field, activities for older children and teenagers and additional seating area.
<b>What professional advice have you received relating to this project</b>	Our annual inspection from the Royal Society for the Prevention of Accidents identified the need for the replacement and (where possible) refurbishment of the Playground. We have used their report (attached) to identify which equipment is coming to the end of its natural life, and needs to be replaced for example the zip wire, and also which equipment can be refurbished for example the rocking horse and the swings. In addition, the two approved providers of playground equipment provided advice about the cost effectiveness of some of the options for refurbishment.
<b>Why is there a need in your community for this project/</b>	The need for this project was identified by the Inspection from the Royal Society for the Prevention of Accidents. This has showed that some of the existing equipment is coming to the end of its natural life and will be no longer fit for purpose. I

<b>Stoke Row Village Hall</b>	<b>Ref</b>	CCGO/16
Kitchen and toilet improvements		

<b>Total project cost</b>	£89,500	
<b>Amount requested</b>	£53,700	
<b>Organisation's contribution</b>	£10,800	<b>Organisation's latest bank balance</b> £11,548
<b>Other funding</b>	£25,000	Of which £2,000 (including PC donation) is secure and £23,000 is unsecured
Including a parish/town council contribution of	£500	

**Previous grants**

No previous awards

**Scoring**

<b>Viability</b>		
They have sound project management plans for the initial work and for the future maintenance of the hall.	<b>Score</b>	50/60
They still have to secure 25.7 per cent of the cost through other grants, so their score reflects this.		
<b>Community and sustainable benefit</b>		
The project will improve the energy efficiency of the building and will give users improved toilet and kitchen facilities. The whole community can benefit from the changes, especially those with mobility issues.	<b>Score</b>	20/20
<b>Broadening the range</b>		
The existing extension is becoming unfit for purpose and the facilities it houses are sub-standard.	<b>Score</b>	15/20
Improved toilets and kitchen facilities will not only bring the hall up to current standards, it will also make it more appealing to potential users, especially those with mobility issues.		
They are seeking advice from the council's equality officer about recommended standards for the accessible toilets.		
<b>Consultation</b>		
They consulted the village on the options for the hall before deciding on the final design but the work isn't identified in a community plan or local strategy.	<b>Score</b>	15/20
They commissioned an energy audit of the building, which identified a number of the improvements included in the project.		
<b>Local need</b>		
The village hall is a key facility for the community and if the extension housing the toilets and kitchen isn't improved it could threaten the future of the hall.	<b>Score</b>	15/20
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
60.00 per cent requested.	<b>Score</b>	5/15
<b>Total score</b>		<b>120/155</b>

**Applicant responses**

<b>Details of the project</b>	To demolish existing extension which is currently falling away from main hall. This houses kitchen & toilets which are not fit for purpose and putting off the community from using it for larger events and catering. We have also had an energy survey carried out which identified this extension as being poorly insulated. We intend to
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	address all these issues when we rebuild.
<b>Financial statement from the organisation</b>	NONE
<b>Statement about town/parish support</b>	Yes, parish council are supporting us and have already given us funds but cannot help with VAT
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	We considered trying to repair the existing extension which is slowly detaching itself from the main hall. We felt this would be a waste of valuable cash. The whole extension is not insulated at all and when the kitchen is in use, condensation runs down the walls which we feel is a safety issue. The toilets are inadequate as most of the time there are a larger number of women using the hall for various activities including the local WI. There is only 1 ladies toilet plus a disabled so this needs addressing. There are no baby changing facilities.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	We feel this would encourage more catering events. At present whenever the WI have a catering event the food has to be cooked and prepared in one of the members homes and transported to the hall. We are hoping to encourage adult events such as weddings as we are opposite a very attractive and famous landmark - The Maharajas Well which is often used by couples for wedding photographs. The committee also provide a Xmas Lunch in January each year for elderly residents this too is becoming more and more of a challenge.
<b>How will you manage the works/purchases listed in this application?</b>	We live near the hall and would be happy to manage this project however one of the builders who has quoted has factored this into his quote. We have already project managed the first phase of our refurbishment project which went very well and without any problems. We have experience of managing building projects personally.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	We feel that once the hall has been updated we would be able to charge more rental and therefore this would cover any maintenance costs.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	Stoke Row WI; Nuffield Covered Market; Stoke Row Scouts; Yoga class; Cherry Blossoms community group; Montys Maggots group practice; parish council meetings, council elections, Stoke row School for SATS and school productions, Trends annual dance; Wargrave Poppins lunch club; Age Concern Tai Chi class;
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	Double glazed windows, fully insulated walls, economical water heating. Dual flush toilets. Oil filled radiators controlled by timers
<b>Consultation and local need</b>	
<b>What consultation have you carried out?</b>	We put leaflets through all houses in the village asking them what there thoughts were, a simple tick box form which was returned to the village shop into a box. The majority of the village thought a partial refurbishment would be most useful and cost effective. See example for sample questionnaire.
<b>What professional advice have you received relating to this project</b>	Energy audit from TOE, we have already received funding from them for the first phase which enabled us to complete the insulation of the main hall. This survey also included the extension which we intend to address in phase 2 or our project.
<b>Why is there a need in your community for this project/</b>	This improvement is very much needed as the hall is in a central position in the village and close to the school. The PTA at the school use the hall for their various productions. The hall has recently been selected to have a defibrillator installed which is now compete.

<b>The Watlington Club CIO</b>	<b>Ref</b>	CCGO/24
Refurbishment of facilities		

<b>Total project cost</b>	£65,046	
<b>Amount requested</b>	£39,028	
<b>Organisation's contribution</b>	£26,018	<b>Organisation's latest bank balance</b> £114,098
<b>Other funding</b>	£0	

**Previous grants**

2000-2001 £120,000 towards hall extension

2005 - £28,800 new bowls club building (paid to bowls club, who form part of the overarching club)

**Scoring**

<b>Viability</b>		
The they have a sound management plans in place for the initial work and the ongoing maintenance and development of the club.  They're funding a lot of the project themselves and aren't applying anywhere else for grants.  They appear to have enough funds in the bank to fund the whole project, however this is the first of a number of improvements they intend to make to the club.	<b>Score</b>	60/60
<b>Community and sustainable benefit</b>		
The club as a whole is open to a wide range of people, however the work to the tennis and squash courts will mainly benefit tennis and squash members, and this work makes up the majority of the project cost (£41,425)  The other, general improvements will benefit anyone visiting or booking the club, which is open to the public.	<b>Score</b>	15/20
<b>Broadening the range</b>		
The additional range of activities and facilities is limited for this project, as all the works replace or update existing facilities.	<b>Score</b>	10/20
<b>Consultation</b>		
They asked users and the wider community for opinions on their plans for the club after they had developed their plans.  The 2002 Watlington parish plan referred to generally making better use of the club however, this work wasn't specifically identified and the plan is now 13 years old and might be out of date, so their score reflects this.	<b>Score</b>	10/20
<b>Local need</b>		
Our 2011 leisure strategy mentions developing facilities of the club a number of times, but doesn't specifically mention the work covered by this project.  There are some smaller community meeting spaces in the village but the club is the only one with capacity for large events, something beneficial for a village of Watlington's size.	<b>Score</b>	20/20
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
60.00 per cent requested.	<b>Score</b>	5/15
<b>Total score</b>		<b>120/155</b>

<b>Applicant responses</b>	
<b>Details of the project</b>	Our charitable mandate for the last 90+ years has been to improve the lives for local residents. In the past, the building has not been kept at a high level of maintenance and we are rectifying this to protect and improve the town's assets. The project will be to upgrade the following facilities: Replacement of three worn tennis courts Replacement and redecoration of one squash court No 20 High Street – Cellar bar flat roof replacement No 18 High Street - replacement of leaking roof No 20 High Street – Redecoration of building frontage No 20 High Street – 100+ person Function room redecoration
<b>Financial statement from the organisation</b>	We have been building up cash to help fund such capital investments and while it looks as if we have surplus cash we have a substantial amount of work that need to be carried out to bring our assets up to date - this work is detailed in the 'demonstration on going arrangements' section. Any grant support will enable us to speed up these improvements and use the money to increase the usage of our facilities
<b>Statement about town/parish support</b>	We have worked with the Parish Council for the transition to the new CIO and are also planning to consult with them on other projects to add to the sporting and social activities. We decided not to engage them for the items we are requesting a grant for here as they are more maintenance issues.
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	The other option looked at was to sell the whole site and use the money to support local charitable groups. We decided on the option described as the building and its facilities have been at the heart of the town for over 90 years. We have many hundreds of members who are passionate about the club and want to see it improve and thrive. We have already invested £60k in the last three years towards this objective.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	This project is to get the building to good standards. It's vital work that is essential to the future of the club. It's a further building block to go towards our vision of extending the scope and reach of the club in the community. It will enable us to accelerate further developments of the social area and other sports.
<b>How will you manage the works/purchases listed in this application?</b>	Those involved in the tender have knowledge of the building and experience of what is needed for listed buildings. They are already used to dealing with SODC planning for listed building consent. The project will be managed closely by the Board of Trustees. Project management of maintenance is already provided by a local partner, Griffith&Partners.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	We are three years into a ten year plan to generate income by extending the usage of the facilities. This revenue will provide the means to create a financially stable charity with a built-in detailed maintenance plan. In the last year we have outsourced main building maintenance to a local firm. This grant would enable us to accelerate that plan as well as bring forward other projects to attract new events and facilities to expand community usage.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	The whole of the Watlington and local area community will benefit from this project. From under 5's who use the dance studio to members of Tennis, Bowls and Squash. Also providing activities for OAP's and Mums with Pilates and Tai Chi. Our aim is to provide further activities to attract a new generation of sporting and social users. We also extend free function room use for other charities to use.
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	The roof will be insulated to modern standards. We will use as many of the current tiles as possible for the new roof
<b>Consultation and local need</b>	
<b>What consultation have you carried out?</b>	We have discussed our plans with the District Councillor and a number of people she recommended. We have also put an article in The Watlington Times to state our vision and to get feedback on the future of the club from the wider community, members of the club or not. We regularly discuss the plans with the sporting sections, who have the bulk of the hundreds of members. We also held a public meeting to discuss to future of the social aspect of the club attracting 40-50 people.
<b>What professional advice have you received relating to this project</b>	We have consulted with a number of listed building experienced companies. An architect, roofing experts, decorators and interior/exterior designers. We are also taking advice from someone experienced in developing and running sports clubs.
<b>Why is there a need in your community for this project/</b>	Watlington needs both a sporting and social venue. In recent times, the church hall has closed and the club have by far the biggest function room (part funded by SODC back in 2002), needed for a town of Watlington's size. The recent Parish

	<p>Council AGM was held at the club. Travel is not easy from the town unless you have a car and we house many events for both the young and old in the community. Without these local sports, many in the community would not participate in sport.</p>
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<b>Oxford City Football Club (Berinsfield)</b>	<b>Ref</b>	CCGO/39
Equipment purchases and facility improvements		

<b>Total project cost</b>	£86,151	
<b>Amount requested</b>	£51,691	
<b>Organisation's contribution</b>	£34,460	<b>Organisation's latest bank balance</b> £13,934
<b>Other funding</b>	£0	

**Previous grants**

No previous awards

**Scoring**

<b>Viability</b>		
They have good management plans in place for the initial work/purchases and for the ongoing management of the facility.	<b>Score</b>	50/60
They're funding the balance themselves, but intend raising their 40 per cent through their general income, which isn't guaranteed so their score reflects this.		
<b>Community and sustainable benefit</b>		
The site will offer indoor sports to a wide range of users, including some who usually play outside, however the benefit is limited to the sporting community.	<b>Score</b>	15/20
There are some energy saving elements to the project and it improves the facilities for disabled users.		
<b>Broadening the range</b>		
This project will improve and extend the amount of playing space available, improve access for all and extend the mezzanine floor and give them enough equipment to meet capacity and demand.	<b>Score</b>	15/20
The club already has multiple bookings for futsal, basketball, and trampolining and are in discussions with local volleyball and wheelchair sport groups about using the space too.		
<b>Consultation</b>		
The work covered by the project doesn't lend itself to open consultation and it is the latest phase of converting an old warehouse into a sport facility.	<b>Score</b>	15/20
They have consulted our leisure team, the FA and England Basketball to confirm their requirements before deciding on their plans.		
Berinsfield is also identified as an area of deprivation in the district.		
<b>Local need</b>		
Berinsfield is an identified area of deprivation in the district.	<b>Score</b>	15/20
This could help deliver the indoor sport hub in Berinsfield our 2011 leisure strategy identified as a need, although the strategy does mention this taking place at Abbey Sport centre.		
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
60.00 per cent requested.	<b>Score</b>	5/15
<b>Total score</b>		<b>115/155</b>

<b>Applicant responses</b>	
<b>Details of the project</b>	In 2014 Oxford City Football Club secured planning consent and 10 year lease on a warehouse in Berinsfield and is in the process of converting it to a 30,000square feet sports arena. Primary sports are Futsal (indoor football growing rapidly under a new FA strategy to promote it) and Basketball, with disabled equivalents of both sports (played in wheelchairs) and volleyball, trampolining and other sports. Oxford City FC has funded all the fixed asset work, and the facility is already in use as a central venue for Futsal by Oxford Mail Youth League, and will be for Oxfordshire basketball fixtures. It will provide up to 100,000 hours a year of sports activity and be a venue of both local and regional significance. However, costs of fixed assets over-ran, because of unexpected roofing and other costs. We would be very grateful for support for moveable capital equipment to finish the project.
<b>Financial statement from the organisation</b>	We have incurred cost overruns compared to budget on the development of the Arena, notably on providing disabled accessible changing rooms and toilets, and on unexpected roof repairs to deal with condensation, which it was necessary to deal with to install a sports floor below. This has left us short for the final capital items now applied for.
<b>Statement about town/parish support</b>	We are hugely grateful for the welcome and the support they have given us. We have a very good relationship with the Parish Council and are very pleased to be part of the community. But Berinsfield Parish Council is not a wealthy Parish Council. We wish to give back to the community not take from it.
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	A line by line justification is attached of why we need each piece of equipment and why that supplier. But best value is not only because of our plans, but because of financial leverage. Oxford City has done the 'heavy financial lifting' of securing a new and significant venue with annual costs of £200,000, plus around £300,000 in refurbishing of fixed assets (not eligible for grant funding with only 9.5 years left on the lease). This investment delivers 30,000 square feet encompassing 6 childrens courts, or two international courts for futsal and basketball. Capital support now requested completes the Arena.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	The Arena is a central venue for both futsal and basketball. We have a strong partnership with Oxford Mail Youth Football League for futsal (with 300 teams and 5000 children across Oxfordshire playing there already) and in basketball for next season with Oxfordshire Basketball Association. We have excellent links with the FA and Basketball England and both are keen to establish a Regional Centre of Excellence. Our foundations are strong but we need to complete the project. The mezzanines will add a viewing area, and new performance space. Baskets scoreboards and futsal goals will enable the playing space to excel.
<b>How will you manage the works/purchases listed in this application?</b>	The project team includes: Dr Mark Hinnells, Director of Futsal Development for Oxford City. He managed the planning application and lease for the facility. He is a Director of a renewable energy company (Susenco). Mark will manage the project. Colin Taylor is MD of Oxford City. He trained as an accountant and manages the finances of the club, and will manage the grant spend. Francisco Marulanda is Company Secretary of his own business (Branded Products) and former chair of Oxfordshire Basketball Association and will manage basketball spend.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	Mark Hinnells and Colin Taylor produce financial projections (revised quarterly) on all income (court rental, in-house cafe, and income from our education programme for 16-18yr olds) and expenditure (including capital, operation and maintenance spend) for the indoor arena. 1 year of monthly, and 5 year annual financial projections are available. In the absence of grant funding (and if assets were purchased as they became affordable) the Arena will draw on the resources of the Charity to a maximum of £90,000 in the next two years. Grant funding now eases this burden and equips the Arena for the next ten years.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	1. Youth Footballers across Oxfordshire (300 clubs and 5000 players, as well as schools) 2. Youth basketball players across Oxfordshire (around 35 clubs and many schools) 3. Wheelchair Users in both football and Basketball (already running) 4. A scholarship programme for 16-18 year olds to encourage them stay in education but learn high level sport 5. Basketball and Futsal players of outstanding national ability, of both sexes 6. Youth of Berinsfield who train here 7. Oxford City has a learning disabilities section (the casuals) who can work in the Arena and cafe as well as participate in sport

<p><b>What sustainable and/or energy saving measures does your project include or offer?</b></p>	<p>The following have been (or will very shortly be) installed as part of the project, but are not eligible for grant funding: 1) double skin skylights to reduce heat loss and condensation issues 2) New double entrance to reduce ventilation heat loss 3) LED lights throughout the unit to reduce electricity use</p>
<p><b>Consultation and local need</b></p>	
<p><b>What consultation have you carried out?</b></p>	<p>We have very positive feedback from Oxford Mail Youth League about how much the 300 clubs who used the facility last winter enjoyed it and now winter futsal has replaced football in the 4 month period start of November to end of February, as well as providing training all year round for clubs and our own academy.</p>
<p><b>What professional advice have you received relating to this project</b></p>	<p>We are acutely aware of the shortage of facilities in Oxfordshire for futsal and basketball, since we have been trying to book facilities for a long time, and we have received very strong support locally and nationally for the development. We consulted Sport and Leisure staff at SODC as part of securing planning consent. We used surveyors land agents and lawyers to secure the lease, and architects and building inspectors to develop the design (see layout). We have undertaken Fire Risk Assessments and energy efficiency assessments. We have consulted the FA and England Basketball and senior coaches on equipment specifications.</p>
<p><b>Why is there a need in your community for this project/</b></p>	<p>Sport England and local estimates of leisure need do not take into account the massive growth in non traditional indoor sports, including Futsal, basketball volleyball and trampolining, and disability sports, and not least because of the interest generated by the London 2012 Olympics. Futsal is the fastest growing sport in the world, and the FA claims is growing in Universities by 40% per annum. The FA is launching a new strategy to promote futsal because it produces much more skilful players. There is huge health benefit from 100,000 hours of sport annually when obesity is a national problem.</p>

<b>Henley Rugby Football Club</b>	<b>Ref</b>	CCGO/13
Clubhouse refurbishment and extension		

<b>Total project cost</b>	£475,000	
<b>Amount requested</b>	£100,000	
<b>Organisation's contribution</b>	£200,000	<b>Organisation's latest bank balance</b> £62,097
<b>Other funding</b>	£175,000	Of which all is unsecured
Including a parish/town council contribution of	£100,000 (requested)	

**Previous grants**

2003 - £22,000 Fencing and safety  
 2001 - £36,445 Changing rooms improvements

**Scoring**

<b>Viability</b>		
They have sound management plans in place for the initial work covered by the project and the ongoing maintenance and management of the clubhouse.	<b>Score</b>	40/60
They still have to raise nearly 79 per cent of the cost, 36.84 per cent through external grants and up to 42.11 per cent in their own contribution (depending how much of their reserves are already earmarked for the project) so their score reflects the substantial funding gap.		
<b>Community and sustainable benefit</b>		
The main benefit of the improvements is to club members, however other sport and community groups already use the space and its available to the community to hire, subject to availability.	<b>Score</b>	15/20
The project offers some energy saving improvements, which were identified by an energy audit.		
<b>Broadening the range</b>		
The project updates the existing club house facilities, and will offer more adaptable space in the future to their existing and potentially new users.	<b>Score</b>	15/20
<b>Consultation</b>		
They had access, health and safety and energy audits carried out.	<b>Score</b>	10/20
They surveyed their users however, it's unclear if this consultation helped design the project or if they asked for opinions on the finished design.		
<b>Local need</b>		
The access, energy and health and safety audits identified work required to improve the facilities.	<b>Score</b>	10/20
The improvements to the clubhouse aren't identified in the town's local plan however, it does generally mention the importance of sport to the town so their score reflects this reference.		
<b>Finance (0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
21.05 per cent requested.	<b>Score</b>	10/15
<b>Total score</b>		<b>100/155</b>

<b>Applicant responses</b>	
<b>Details of the project</b>	Dry Leas Development – The Future. We are first and foremost a community club. In a week during the season 2,000 people visit Dry Leas as players, supporters, members, sponsors and the general public. In a recent survey they described the club as “a place for somebody like me” and “good for the community”. They further said they “look forward to going there” and describe the staff and volunteers as “friendly”. To further enhance that experience we are embarking on a £475,000 re-development project (phase one). Through this development we will have a modern, attractive and welcoming facility not just for members but also guests, sponsors, the public and potential hirers.
<b>Financial statement from the organisation</b>	During the last two years the management committee has given total focus to clearing debt and moving towards operating a sustainable community rugby club open to all. As we operate with the intention to use all funds to support our community facility we are limited with funds to invest in a project of this scale. You will see we have a campaign to gain support from our club members and supporters to support our plans.
<b>Statement about town/parish support</b>	We have a very close working relationship with Henley Town Council, our landlords, aware of our community involvement they have a special Henley Rugby sub group to assist us in a number of ways. We have made them aware of our development plans in detail and they are very supportive and have encouraged and expect us to submit an application for funds, this we plan to do in September.
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	During various planning discussions, feedback from members, supporters, and the wider community we have investigated various options. Ideally, we were seeking a new clubhouse and grandstand adjacent to the 1st XV Pitch. The potential cost was in region of £1.5 to £1.75 million and felt far beyond the reach of the club both in initial investment and the sustainability of running the facility in the longer term. It may also have been difficult in securing planning permission due to potential impact on our neighbours. Therefore, we are progressing with a balanced development which is supported by evidence within this application.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	Our project is based on the needs of the community via various feedback/surveys and the need to ensure appropriate facilities are available that are cost effective and sustainable. The scale of the redevelopment is in keeping with the location (planning permission approved by SODC) and show full respect to our neighbours. Is in keeping with the wider facilities at Dry Leas and supports the various activities undertaken by the local community. The list of users currently fully demonstrates the need to improve the current facilities to provide a more enjoyable experience whilst providing extra capacity for new groups and users.
<b>How will you manage the works/purchases listed in this application?</b>	We have engaged Ridge & Partners LLP, Beaumont House, 59, High Street, Theale, Reading, Berkshire, RG7 5AL to provide professional advice - initiation, planning, design and implementation. Ridge were appointed six months ago to provide the professional advice. We also have a skill set within our 140 volunteers that are supporting the project and will help with various tasks throughout the project - fund raising, interim maintenance with current and future facility, landscaping. All financial matters will be undertaken by qualified professionals both volunteer and paid.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	The club has a comprehensive management structure in place to underpin it's activities. This is via a Management Committee (meets monthly), Club Administration Group (Administration Secretary, Membership Secretary, Fixtures Secretary, Press & Media Officer & Commercial Manager), Rugby Administration (to serve the Community Rugby activities at the club - Senior, Veterans, Women, Mini & Juniors). The key contacts are available via our website <a href="http://www.henleyhawks.co.uk">www.henleyhawks.co.uk</a> We have an appointed voluntary Finance Director with support from an external paid financial support company who provide bookkeeping, accountancy and payroll services). We have an appointed voluntary Facilities Director responsible for operational facilities management.
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	We have currently 40 various users of the clubhouse facilities and support via usage of the facilities at Dry Leas 30 charities who include RNLI, Henley Half Marathon, Henley Lions, Heads Up Charity, Henley Round Table, Tour Aid, Thames Valley Air Ambulance (fund raising events), Royal British Legion, Minority Groups include: Sceptics & Believers Discussion Group, Nomad, Heads Up Charity, Henley MS Society.
<b>What sustainable and/or energy saving measures does your project include</b>	Please see energy audit attached to application. The key areas are as follows: 1. Replacement of old boiler and new efficient heating system. 2. Modified roof with improved insulation. 3. Thermal insulating cladding on exterior. 4. Double glazed

<b>or offer?</b>	windows throughout clubhouse. 5. Improved efficiency lighting. 6. Improved kitchen equipment with energy saving devices. 7. Replacement of old chillers in bar. 8. Water saving measures throughout installation.
<b>Consultation and local need</b>	
<b>What consultation have you carried out?</b>	The following consultation was undertaken to understand the requirements from the local community: 1. Henley and Harpsden Local Plan Questionnaire - February 2014 - (Section 8) - 28 respondents and 23 further singled out Henley RFC for improvement. (results attached) 2. Henley RFC - Quality of Experience Survey - 129 respondents. 3. Henley RFC - 5 year plan - working with all sections within club and representatives of RFU. 4. Survey undertaken at the Henley House & Garden Show 2015 - Saturday 28th February 2015 - 91 respondents (copy attached) 5. Completion of RFU Accreditation
<b>What professional advice have you received relating to this project</b>	1. Access Audit Report from Ridge and Partners LLP - June 2015 2. Health & Safety Policy 3. Energy Audit
<b>Why is there a need in your community for this project/</b>	The facilities at Dry Leas are used on a very regular basis by both Henley RFC and the wider community. The community usage is very diverse as demonstrated by the current users, both within the supporting documents and the surveys we have undertaken. The surveys demonstrate the need for improvement. We clearly have a mandate from these surveys to provide improved facilities to meet expectations of the current users and to enable greater community use. We are currently very restricted in terms of clubhouse space, catering facilities, toilets and in providing greater accessibility to a wider audience

<b>Wallingford Rowing Club Ltd</b>	<b>Ref</b>	CCGO/32
Equipment purchase		

<b>Total project cost</b>	£35,600	
<b>Amount requested</b>	£21,360	
<b>Organisation's contribution</b>	£14,240	<b>Organisation's latest bank balance</b> £26,394
<b>Other funding</b>	£0	

**Previous grants**

2011 - £82,240 - new gym building  
 2013/14 - £50,000 **community loan** for new gym building

**Scoring**

<b>Viability</b>		
While it's understandable that a growing club will need additional equipment for new members, the committee may feel this type of equipment purchase isn't a community project.	<b>Score</b>	60/60
The club's committee will manage the purchase and maintain/replace the equipment when necessary.		
They could already fund their contribution from their reserves and aren't applying elsewhere for funding.		
<b>Community and sustainable benefit</b>		
Benefit of the new boats is limited to a single group of users - the members of the rowing club.	<b>Score</b>	5/20
<b>Broadening the range</b>		
They'll have five additional boats (accommodating up to ten additional rowers in total per session) available for their existing members and they might be able to take on some new members.	<b>Score</b>	5/20
It's unclear how many new members the purchases could allow, but they already have a substantial waiting list (for example 70 juniors waiting to join).		
<b>Consultation</b>		
They're consultation was minimal, as their coaches requested the equipment from the committee and the purchases are based on that request.	<b>Score</b>	5/20
<b>Local need</b>		
There is local demand for the club given the waiting list for members however, this isn't the same as a clear need in the community.	<b>Score</b>	5/20
Increased rowing provision in wallingford wasn't included in the 2011 leisure strategy.		
<b>Finance (requesting 0-20% = 15 points 21-40% =10 points 41-60% = 5 points)</b>		
60.00 per cent requested	<b>Score</b>	5/15
<b>Total score</b>		<b>85/155</b>

**Applicant responses**

<b>Details of the project</b>	To provide additional boats and sculling blades to enable WRC to enable the club to boat more athletes (particularly juniors) and to take the pressure off other existing boats for all squads. At WRC all equipment is shared and used by all
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	squads at the captain's direction. It is intended that the equipment identified within this application will be for juniors (13 - 18yrs) as primary users. We have identified the following boat selection as the optimum spread of boats in order to be able to boat an additional 10 people per boating session and includes some suitable for junior trialists. 1 Kanghua Spirit 4x/- 1 Kanghua Spirit 2x/- 1 Kanghua Phantom 2x/- 1 Kanghua Spirit 1x 1 Kanghua Phantom 1x
<b>Financial statement from the organisation</b>	commitment to secondhand 8o -- £14,000 electrics to boathouse --- £1,060 replace broken blades --- £2,000 brickwork repairs ---- £1,000 ergo refurbishment ---- £2,000 refurbishing 3 Old boats ----- £6,000 plus repaying SODC loan (c £30,000 left).
<b>Statement about town/parish support</b>	We have approached Wallingford Town Council. Whilst not able to give funding they have provided a strong letter of support for this application which is available should you wish to see it.
<b>Project viability</b>	
<b>How does your project deliver best value for money?</b>	Wallingford Rowing Club Ltd have an urgent need to obtain more equipment in the form of boats and blades in order to meet the increased demands of people seeking to join and experience the sport. In particular the junior group currently have over 60 active members but there is a waiting list of over 70 potential young athletes from varied schools seeking to join. Numbers are constrained not only by boat availability but also storage facilities, availability of suitable coaches and safety launches. These factors have been considered. The committee, captain and coaches have carefully considered the optimum spread of boats bearing in mind the potential users and costs.
<b>How is the scale and design of your project suited to the target audience/ the need you have identified?</b>	The scale was identified by requesting sufficient equipment to boat an extra ten athletes per outing taking other constraints into account (see above). The boats were chosen to reflect shortages in the current fleet and where there is pressure on a type of boat. The committee, captain, squad leaders and current and former coaches were consulted. It was agreed that the boat range chosen should be robust and affordable. Expensive boats were not considered and two ranges (Kanghua and Wintech) were identified. Both manufacturers loaned boats for trials and the Kanghua range was chosen (see Q6 on page 2).
<b>How will you manage the works/purchases listed in this application?</b>	This application has been Project Managed by club committee member Tony Wheel who coached the junior section for 26 yrs from 1988 to 2013. During this period he was involved in the GB junior rowing scheme and was selected as a coach in eight GB Junior teams. Tony is a chartered Civil Engineer with considerable experience in procurement. He also successfully Project Managed the construction of the new gym built by the club in the Cattlemarket, Wallingford with the help of grants from SODC and Sport England. The Project was completed to budget.
<b>What are your ongoing management and finance arrangements for the facilities this project will provide?</b>	This application is being made to provide fresh funds to enable the much needed purchases identified here to go ahead. Once boats are in our fleet, the whole fleet is regularly reviewed by committee, captain and coaches against the needs of the membership profile and targets for that season. Older boats which are no longer suitable for purpose will be disposed of and funds made available towards replacing or refurbishing boats to bring them back to competitive standard. Club income from general funds and from events will provide the bulk of the funds (see accounts).
<b>Community benefit</b>	
<b>Who will benefit from your project?</b>	The equipment purchased will be primarily for junior use but will be available to other club squads when not in use by the juniors. The club prides itself on inclusive membership where active members vary from 13 to 86 yrs old and from recent Olympians to absolute starters. The club runs a "learn to row" set of courses. The club has a strong female section which has provided members to the past four Olympics and seven of the committee are female. There is also a very strong Masters section for older members, male and female and some recreational rowers.
<b>What sustainable and/or energy saving measures does your project include or offer?</b>	This application is for human powered rowing boats.
<b>Consultation and local need</b>	
<b>What consultation have you carried out?</b>	The junior coaches, past and present drew up the list of equipment requested taking a realistic view of the numbers who can safely be boated at any one time. The list was then discussed and approved at the club committee. The club sends out a weekly newsletter via e-mail and members were invited to support the application. The choice of boat was tested by borrowing boats from potential suppliers and the boats were tested by juniors, seniors and masters squads to enable them to comment on and to confirm the choice.

<b>What professional advice have you received relating to this project</b>	The project has been planned using in-house expertise. Club members have identified the need for additional equipment and the committee,captain and coaches have identified the suggested list .The two potential suppliers were very co-operative and gave the club long-term loans of boats to test and assist in making the choice..
<b>Why is there a need in your community for this project/</b>	The need isn the area of Wallingford is demonstrated by the numbers seeking to take up the sport of rowing,particularly juniors. The need exists since the club is unable to match the requirements of current demand. The population of the catchment area is growing fast with major new housing developments planned for Wallingford,Didcot and surrounding villages. The club is a Community Amateur Sports Club (CASC) with a constitution which aims to give open access to the sport for everyone.